



CLIENT ACCOUNT CAMPAIGN



Talk Series 7

2 Oct 2026 (Friday) | 8:30 am to 12:45 pm

Online via Microsoft Teams



CPD Code: T3/02102026/BC/JHB261204/3.5
CPD Points: 3.5

Registration Fees

Member of the Bar	RM30
Pupil in Chambers and Law Student	RM15
Non-Member	RM60

[Register here](#)

As part of the Client Account Campaign launched on 21 June 2025 by the Bar Council Risk Management and ELEVATE Committee (previously known as the Bar Council Risk Management Committee), which can be viewed [here](#), the committee is organising a series of focused talks aimed at promoting awareness and best practices in managing client accounts. Through this initiative, lawyers would be able to better understand the responsibilities of being a sole proprietor or partner and manage client accounts prudently.

The talk is divided into the following three parts, which may be conducted in any sequence, provided all parts are completed:

Part I:

- ◆ *Getting Started!* Focus: Should We Be Partners?
- ◆ The Lawyer's Guide: Stakeholders' Duties and Responsibilities When It Involves Money
- ◆ Aon Session

Part II:

- ◆ *Getting Started!* Focus: Accounting and Taxation
- ◆ Claims Under the PII Scheme

Part III:

- ◆ *Getting Started!* Focus: Fundamentals of Legal Practice
- ◆ The Lawyer's Guide: Leaving Practice and Closing a Law Firm

Part I

Tentative Programme:

8:30 am	Registration
9:00 am	<i>Getting Started!</i> Focus: Should We Be Partners?
10:30 am	The Lawyer's Guide: Stakeholders' Duties and Responsibilities When It Involves Money
12:00 pm	Aon Session
12:45 pm	End

(1) *Getting Started!* Focus: Should We Be Partners?

How well do you really know your partner(s)? What value can the person add to the partnership? Will you still share the same sentiments years down the road? Partnerships are capable of taking on many forms, and there are many considerations that influence whether a partnership will succeed and how it holds the firm. It also brings opportunities which have their own set of adventures. Learn strategies on how to start and stay strong in a partnership from our speaker, who has been there and done that.

Speaker



Balakumar Balasundram graduated from the University of Keele, United Kingdom, with a Bachelor of Social Science in Law and Economics in 1988. He subsequently obtained the Certificate in Legal Practice in 1989. He commenced pupillage with Choong Yik Son & Robiha for three months and completed the remainder of it with Azim, Ong & Krishnan. In September 1990, he was admitted as an advocate and solicitor of the High Court of Malaya. Balakumar's area of practice encompasses, but is not limited to, advisory and litigation relating to life and general insurance, reinsurance and *takaful* law. He is an active member of the Inter-Pacific Bar Association, a member of the Asian Institute of Insurance ("AII") (formerly known as the Malaysian Insurance Institute) and a lifetime member of the Medico-Legal Society of Malaysia.

(2) The Lawyer's Guide: Stakeholders' Duties and Responsibilities When It Involves Money

Lawyers deal with many stakeholders: clients, courts, regulators, staff, and the public. Each has different expectations, but they all require trust, honesty, and accountability. This session will discuss common mistakes in handling client accounts, examples of mismanagement, and how to protect yourself and your firm. This session aims to help lawyers build a responsible practice and reduce serious consequences such as complaints, disciplinary actions or even criminal charges.

Speaker



R Jayabalan graduated with Bachelor of Laws (LL.B) (Hons) from the International Islamic University Malaysia ("IIUM") in 1996 and obtained his postgraduate Master of Business Administration ("MBA") from IIUM in 2005. He was admitted as an advocate and solicitor of the High Court of Malaya in April 1997

and has been an active trial and appellate litigator since then. His areas of practice are professional liability, employment law, medical negligence and personal injury claims, contract/commercial disputes and judicial review, among others.

Jaya is currently the Secretary of the Malaysian Bar and a Bar Council member. He is also the Co-Chairperson of the Bar Council Risk Management and ELEVATE Committee. He previously served as the Treasurer of the Malaysian Bar and Chairman of the Johore Bar Committee and has chaired several Bar Council committees. He actively speaks at seminars and training sessions for lawyers and writes on legal issues and matters of interest to the legal profession. He is also the author of the book, *Jaya's Civil Trial Handbook - Essential Practice & Procedure for Malaysian Courts* (2025).

(3) Aon Session

Speaker



Sheelaa Ragavan read law at Multimedia University ("MMU") and holds a Master of Laws from Universiti Malaya ("UM"). She began her career in civil litigation before moving into the insurance industry, where her work has since focused on professional indemnity and financial lines in Malaysia and Singapore.

She has been closely involved with the Malaysian Bar

Professional Indemnity Insurance ("PII") Scheme and now leads Aon's work on the Scheme as its Vice-President. In this role, she oversees claims and day-to-day scheme operations, supports the Malaysian Bar on programme structure and renewal strategy, and works with insurers and other partners to deliver the Scheme for Members of the Bar. Drawing on her background as a former practising lawyer, she brings a practical understanding of the risks of managing a law firm and the realities of legal practice to her work in insurance.

Event Policy

Places are limited and registration is on a first come, first served basis. The registration for this session will close on **2 Oct 2026 (Friday), at 8:30 am**.

For events with registration fees, all payments must be made in advance, including bank charges. Registration will be confirmed once proof of payment is provided by email or fax, and full payment is received.

The organiser reserves the right to modify, cancel or postpone the event, should circumstances arise that make such action necessary, whereupon all registration fees paid will be refunded.

Cancellation

Cancellations must be made in writing.

Please note that there will be **no refunds** for cancellations, but substitutions are allowed. Kindly inform us in writing with the relevant details at least **three** days in advance.

If you have failed to inform the organiser on your cancellation for three consecutive times, you may be blacklisted for future events.

Transferral

You are allowed to transfer your place to another participant, but you must notify the organiser with the necessary details at least three days in advance.

Attendance

CPD points for the CPD Scheme will not be awarded to lawyers and pupils in chambers from Peninsular Malaysia who arrive more than 15 minutes late, are not present throughout the event, or leave before its scheduled end.

Privacy

The personal information that you provide to the Malaysian Bar, whether now or in the future, may be used, recorded, stored, disclosed or otherwise processed by or on behalf of the Malaysian Bar for the purposes of facilitation and organisation of this event, research and audit, maintenance of a participant database for the promotion of this event, and such ancillary services as may be relevant.

Disclaimer

- Materials (if any) will be emailed only. No printed notes will be provided.
- No recording of the event is permitted via any means at any time.
- No part of the event content may be used / reproduced in any form without the written and explicit consent of the Malaysian Bar and speaker(s).



Scan the QR code for more info on risk management.



Organised by
Bar Council Risk Management and
ELEVATE Committee

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